

TOHS 12TH GRADE COLLEGE COUNSELING TIMELINE

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY
<ul style="list-style-type: none"> • Register for Oct/Nov/Dec SAT and/or ACT with writing (if you have not taken them yet, are not satisfied with scores, or if you have learned more content or test-taking strategies since you first took them). Not required for community college. • Check your transcript for graduation status and your senior schedule for required coursework. 12th grade should be as rigorous as any other year, and you should strive to earn good grades in every course. • Access your Naviance account to research colleges, majors and applications. Add colleges to your account, and pay close attention to the following: <ul style="list-style-type: none"> • Standardized test (SAT, ACT) dates & deadlines • Application due dates • Financial aid due dates and deadlines • Deadlines to send test scores, transcripts, and any other materials to your choice of colleges • Letter(s) of Recommendation requirements <p>IF your colleges require a letter of recommendation, ask your counselor and teacher(s) if they would be willing to write them. If so, add them to Naviance.</p> <p>Ask your counselor for a letter of recommendation at least 3 weeks before the deadline, or by December 2nd, whichever comes first. For the process, click here.</p> <ul style="list-style-type: none"> • Attend college representative visits and college programs. Information is available in Naviance and the College/Career Center. • Research scholarship opportunities via Naviance or your colleges of choice and, if you meet the application criteria, APPLY! 	<ul style="list-style-type: none"> • Take SAT or ACT with writing (if still needed) and send scores to all colleges to which you will apply. For CSU, use code 3594 to send SAT scores to CSU Mentor/ALL CSU campuses and/or send ACT to one CSU campus and use CSU Mentor to share with ALL other campuses. For UC, if you send official SAT scores to one UC campus, UC will share with ALL UC campuses. • Continue college research, add colleges to your college list in Naviance with accurate <i>type</i> (regular/early/rolling) of application. If a college accepts the Common Application, indicate if you are “Applying via Common App.” <p>If you are applying ED or EA, please know when your deadlines are and what is needed for each school. Click here for more information on ED/EA applications.</p> <ul style="list-style-type: none"> • Go to college websites and review admission requirements, application deadlines, fees and financial aid information. Determine if these schools will need official copies of your transcript at the time you apply. Common App schools typically DO need transcripts, and UC/CSU schools typically do NOT require transcripts until June (but some require them sooner...pay attention to your UC/CSU Portal(s). Click here for the transcript procedures. • If you are applying to any college that requires a letter of recommendation, complete the Student/Parent brag sheet in Naviance. This can be found in the “About Me” tab, on the left side under “Surveys”. • If you are an athlete, and plan to play a sport in college, register for NCAA. • Continue to apply for scholarships. • Free Application for Federal Student Aid (FAFSA), information is available in the Career Center and FAFSA opens October 1st. www.fafsa.ed.gov. GET IT DONE EARLY! 	<ul style="list-style-type: none"> • Take SAT/ACT with writing (if still needed) and send scores to all colleges to which you will apply. • Continue and start to finalize your college research, add colleges to your college list in Naviance with accurate <i>type</i> (regular/early/rolling) of application. If a college accepts the Common Application, indicate if you are “Applying via Common App.” • By December 2nd, request required letters of recommendation, complete brag sheet and connect your Naviance account to your Common App account. • Send in UC and CSU applications as early in the month as possible and prior to the 11/30 deadline. • Keep your grades up. Colleges <u>do</u> look at 12th grade year! • Don't forget to request transcripts in counseling! 	<ul style="list-style-type: none"> • Take SAT or ACT with writing (if still needed) LAST ADMINISTRATION ACCEPTED BY MANY COLLEGES! • If you haven't already done so, send official SAT and ACT test scores to all colleges to which you are applying. • Complete and submit any college Applications with December deadlines (must have all school items requested before Winter Break as the school offices are closed until January) • Investigate the Financial Aid process and prepare whatever documents you may need. Look for scholarships on Naviance. • Fill out the CSS Profile if you applied to any of the participating colleges. • If you have applied to any schools for early decision, you may receive decisions during this month. When you decide which school to attend, you need to notify that school by letter of your commitment, and submit required deposit check. Many schools require this notification letter to be postmarked as early as mid-January for early decision. 	<ul style="list-style-type: none"> • Submit any college applications and supporting documents for January deadlines. • Complete any financial aid paper applications for your school(s) of choice, if applicable. • Don't forget to order mid-year transcripts, if your colleges require them. • If you are a male, over 18, you must register with the Selective Service or you will not be eligible for financial aid. • Continue to look for scholarships.

FEBRUARY	MARCH	APRIL	MAY	JUNE
<ul style="list-style-type: none"> • Ensure that colleges have received all your information and inquire about housing. • Some college acceptance letters may arrive. Update your admissions status in your college list in Naviance. • If you completed the FAFSA, you should receive your Student Aid Report (SAR). Review, make any necessary corrections and return it to the FAFSA processor. If you completed the FAFSA using estimated parent tax information but now they have filed IRS forms, the FAFSA must be updated. The schools listed on your application will also receive those results. Review your results and make any necessary corrections. • Continue to look for scholarships, watch due dates. 	<ul style="list-style-type: none"> • If applying to any community college, go to school website for application and sign up for community college placement tests. • Submit tax forms to the Financial Aid Office of colleges who request them. • Contact colleges with any new information or if you have had a schedule change or D or F grade. • Watch for Student Aid Report (SAR) to arrive, giving amount of student aid for which you are eligible. Make sure your colleges receive it. Keep the original. • Register for AP tests. 	<ul style="list-style-type: none"> • Receive admission decisions from all colleges to which you applied. From those schools that accept you, compare your acceptance letters and your financial aid and scholarship offers. • Decide where you want to go, by (re)visiting if necessary, reviewing cost, and going to information meetings. • Wait-listed? Write letter of interest and ask for help. Most colleges decide in July. DENIED? You can appeal, but FOLLOW THE EXACT INSTRUCTIONS on the college website! • Make your acceptance choice. Find out what deposits you will be required to make to ensure your place. • When you decide which school to attend, you need to notify that school by letter of your commitment and submitting required deposit check. Many schools require this notification letter to be postmarked by May 1. • Submit applications to community college and attend orientation. • CSU and UC campuses will notify you if you must take their placement tests. • Continue to look for scholarships 	<ul style="list-style-type: none"> • Mail in deposit to selected college by May 1. Sign and return financial award. • Continue to look for scholarships and review your financial aid options. • If required, take the UC – Entry Level Writing or Math exam. • If required, CSU placement exams. • Complete the Senior Survey in Naviance! • Fill out housing forms, if available. • Start looking for a summer job – you may need the money! • Take Advanced Placement exams, if applicable. • If you were placed on a waiting list for a particular school, and you decided to wait for an opening, contact that school and let them know you are still interested. 	<ul style="list-style-type: none"> • Continue to work toward earning good grades (“senioritis” even now could negatively affect your admission status). • Pay attention to deadlines for fees including tuition, room, and board. • Request a final transcript from the counseling office to be sent to the school you will be attending. • Attend all advising days, open houses, orientation programs, and registration offered by your college. • Send thank you notes for any scholarships you have received and for all letters of recommendations written. • Graduation!